

**MINUTES OF REGULAR MEETING  
SAN JUAN COLLEGE BOARD  
April 4, 2017**

**ITEM A.     CALL TO ORDER**

Ken Hare called the meeting to order at 7:18 p.m. The following members were present:

R. Shane Chance, Secretary  
Byron Manning, Member  
Hoskie Benally, Jr., Member  
Dr. Joseph Pope, Member  
John Thompson, Vice Chairman

Absent:       Evelyn B. Benny, Member

**ITEM B.     WELCOME OF GUESTS AND VISITORS**

San Juan College administrators and staff in attendance were: Dr. Toni Pendergrass, Barbara Ake, Jon Betz, Virgil Caldwell, Gayle Dean, Ed DesPlas, Chris Harrelson, Ron Jernigan, Kerri Langoni, Bill Lewis, Michael Ottinger, Bradley Purdy, Rhonda Schaefer, Barbara Wickman, Vinny Zicoello, Leslie Saavedra, John Boggs, Lance Myler, Lorenzo Reyes, Nisa Bruce, Kim Lowe, Mindi-Kim Schrum, Andrea Cooper, Steve Perkins, Jennifer Lewis, Steve Miller, Andrea Weaver, and Lori Schiess

Guests: Deirdre Cochran, Raymondo Payan, and Hunter Esmiol

Gayle Dean introduced Dr. Nancy Ridenour, Dean College of Nursing UNM. Dr. Ridenour has established the Nisa Bruce New Mexico Nursing Education Consortium Endowment in honor of Nisa Bruce, San Juan College Nursing Director.

**ITEM C.     ADOPTION OF AGENDA**

Mr. Chance moved and Dr. Pope seconded the motion to make a temporary exception to Board Policy number 303, section VI, paragraph F. Order of Business to add **Swearing-In of Newly Elected Board members** on tonight's agenda and that we adopt tonight's agenda as adjusted by this motion. It was also moved that we add Selection of San Juan College Board of Trustees Officers to immediately follow the Swearing-In of Newly Elected Board members. **MOTION CARRIED** by a unanimous voice vote.

**Swearing in of Board Members**

As a result of the March 7, 2017 Board election, John Thompson, District 5 and Hoskie Benally, Jr. District 1 took the Oath of Office as San Juan College Board

members for a six-year term.

Chairman Hare administered the Oaths of Office.

### **Selection Of San Juan College Board Of Trustee Officers**

According to Section 21-13-8 NMSA 1978 of the Community College Act, the Board will reorganize following the Board election of March 7, 2017. The Board will select a Chairman, Vice Chairman, and a Secretary from its current members who will serve in these offices until the next regular Board election.

Mr. Chance nominated Mr. Thompson to serve as Chairman, Dr. Pope to serve as Vice Chairman, and Mr. Manning to serve as Secretary. Mr. Hare seconded the nomination. **MOTION CARRIED** by unanimous voice vote.

## **ITEM D. REPORTS**

### **1. Monthly Presentation**

Jennifer Lewis, Crystal Blake, Steve Perkins, Lori Schiess, and Lance Myler presented Lessons Learned at the National Association of Biology Teachers Conference.

### **2. Association Reports**

Professional Staff Association (PSA) Ms. Kim Lowe reported the PSA has been capitalizing on the Kindness Campaign. All college staff were sent clovers bearing a positive message with lollipops attached. During spring break a Traveling Circus visited various places on campus. The President's Cabinet attended the last PSA meeting to have conversation about the strategic initiatives. This Friday will be the in-service with Paul Roof. The in-service will include service projects to support local charities. At the meeting next month the agenda includes FERPA training, the new pathways, and election of new officers.

Support Staff Association (SSA) Ms. Leslie Saavedra shared the President's Cabinet attended the last SSA meeting to converse about the Strategic Directions. The SSA also participated in the Traveling Circus during spring break. The SSA is looking forward to the Kindness In-service.

Student Association (SA) Mr. Hunter Emisol welcomed Mr. Benally to the board and thanked the board for their work. Up With People will be having a free show at San Juan College tomorrow at 2:30 p.m. There will be two shows on Saturday at the Civic Center. The SA goal with this event sponsorship is to develop student community. At the last Senate meeting clubs with no student members were closed down. The SA has had several student leadership development opportunities for their staff. Many of those in leadership positions of the SA have won awards this semester. The bi-weekly meetings with Mr. Eppich have been beneficial. The meeting with Dr. Pendergrass was

welcome. Student elections will be taking place tomorrow. There will be an open house on May 19 with a dunking booth. Several administrators have volunteered to participate. The Board is invited to attend. The constitutional review is complete. This Friday at 6 p.m. a movie will be shown. The Board encouraged the SA to move forward on gathering signatures for the proposed increase in student fees.

Faculty Association (FA) Mr. Lance Myler shared that the process for the Guided Pathways 2.0 application was sound and promising. Informational meetings are seemingly more open with people more willing to participate. Campus conversations provide an opportunity to learn the reasons behind faculty support and non-support. The expanded opportunities for feedback are appreciated. Having faculty involvement should enhance the likelihood for success.

**ITEM E. CITIZEN COMMENT**

None.

**ITEM F. CONSENT AGENDA**

**1. Approval of Minutes of Regular Board Meeting on March 7, 2017**

The March 7, 2017 minutes were presented in the Board packet for approval.

**2. Correspondence**

The Kirtland Chamber of Commerce sent a note thanking San Juan College for sharing their tree at San Juan College West and the electricity needed for the 2016 Christmas Tree Lighting.

Dr. Pendergrass received a note from Arthur P. Allison, owner of 5 Star Security LLC., expressing his appreciation of the Small Business Development Center and their role in supporting Native Americans as they work to grow their own businesses.

**3. Financials**

The most recent financial statement for San Juan College were presented in the Board packet for approval.

**4. Personnel Report**

The following appointments were made since the last Board meeting: Christopher Sharp, Equipment Maintenance Worker, Health and Human Performance Center, effective February 27, 2017; Desiree Hutchens, Senior Accounting Technician, Business Office, effective March 27, 2017; Melissa Johnson, Administrative Assistant II, Teacher Education Alternative Licensure

Program, School of Humanities, effective March 27, 2017; Mitchell Benally, Custodian, Physical Plant, effective March 27, 2017.

Changes: Blanca Frias, from Senior Accounting Technician to Accounts Receivable Supervisor, Business Office, effective February 16, 2017.

Separations: Ryan Kelly, Security Officer, Department of Public Safety, separation of employment, effective March 25, 2017, Connie Auck, Records Clerk, Enrollment Services, separation of employment, effective March 31, 2017.

**5. Information Report – Catering Activities Through College Food Service**

At the February 7, 2017 work session of the San Juan College Board of Trustees, Board Chairman Ken Hare requested that the Board receive monthly reports of catering activities accomplished by College food service operated by A'viands., LLC. The report of catering activities for the month of February 2017 is included in the board packet.

**Recommendation**

I recommend the Board accept this information report.

**Recommendation**

Mr. Manning moved and Mr. Chance seconded the motion to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** with a vote of 5 for, with Mr. Benally abstaining.

**ITEM G. INDIVIDUAL ITEMS/NEW BUSINESS**

**1. APPROVAL OF NON-RESIDENT TUITION WAIVER FOR HONDA PACT PROGRAM**

At the January 10, 2017 Board of Trustees work session and at the March 7, 2017 Board of Trustees work session, College leadership presented information about the Honda Pact program, a branded Honda training program for automotive industry credentials. Like other automotive manufacturer-branded programs offered by San Juan College's automotive department, the Honda Pact training program is established as a regional training center, drawing students from the national market and especially from the multi-state region that San Juan College serves. San Juan College's other branded automotive training programs have received and benefitted from a Board-approved waiver of non-resident tuition whereby out-of-state students are charged resident tuition and fees. At the March 7, 2017 work session, in which five Trustees were present, College leadership received support for placing the request to similarly grant resident tuition and fees to non-resident students in the Honda Pact program on the April 4, 2017 Board meeting agenda.

Dr. Pope moved and Mr. Chance seconded the motion to approve the waiver of non-resident tuition and fees for non-resident students enrolled in the Honda Pact training program, such that these students be assessed tuition and fees consistent with prevailing resident tuition and fee rates. **MOTION CARRIED** by 5-1 vote. Mr. Hare voted against the motion.

**2. APPROVAL OF PROGRAM DISCONTINUATION – MEDICAL LABORATORY TECHNICIAN (MLT) PROGRAM**

At the February 7, 2017 Board of Trustees work session, College leadership updated the Board on the current status of San Juan College’s Medical Laboratory Technician (MLT) program and the condition of the local job market for which the program prepares students. While the greater national labor market needs for credentialed MLT personnel is growing, the local need for MLTs is modest. This, combined with a negative return on investment (SJC’s MLT program expenses exceed MLT program revenues) has caused College leadership to explore program closure.

To provide for local MLT workforce needs, a partnership with Central New Mexico College (CNM) and San Juan Regional Medical Center has been formed.

- SJC will provide an MLT intake point, providing all of the routine pre-requisite and academic courses.
- CNM will accept those students from the initial intake into the CNM MLT program.
- San Juan Regional Medical Center will act as the 3<sup>rd</sup> partner and host the required clinical experience components for CNM.
- Upon successful student completion of the program, CNM will issue the MLT credential.

At the work session that preceded tonight’s regular Board meeting, Trustees received an additional and current update on the MLT program and College leadership’s intent to discontinue the MLT program. Board Policy number 602, section III states that discontinuation of a program is final only through Board approval.

Dr. Pope moved and Mr. Manning seconded the motion to approve the discontinuation of the Medical Laboratory Technician (MLT) program. **MOTION CARRIED** by unanimous voice vote.

**ITEM H. ANNOUNCEMENT OF NEXT MEETING**

The next regular meeting will be held on **Monday, April 24, 2017 at 7:00 p.m.** in the San Juan College Board Room.

**ITEM I. TENTATIVE CLOSED SESSION**

None.

**ITEM J.     ADJOURNMENT**

Mr. Chance moved and Dr. Pope seconded the motion to adjourn. Mr. Thompson adjourned the meeting at 8:15 p.m.

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Mr. John Thompson, Chairman  
San Juan College Board

ATTEST:

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Byron Manning, Secretary  
San Juan College Board

Date:   April 4, 2017