

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
June 2, 2020**

ITEM A. CALL TO ORDER

This was the third meeting which was held in a virtual venue due to the requirements and guidelines from Governor Michelle Lujan Grisham's office regarding the COVID-19 pandemic. Social distance and other safety measures were observed. The New Mexico Attorney General's guidance for the meeting, in compliance with the Open Meetings Act, were followed.

Chairman Rasor called the meeting to order at 5:30 p.m. The following members were present:

Joseph Rasor, Chairman
Hoskie Benally Jr., Vice-Chairman
R. Shane Chance, Secretary
Evelyn Benny, Member
Byron Manning, Member
John Thompson, Member
Valerie Uselman, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College administrators and staff in attendance via Zoom Webinar included: Dr. Toni Pendergrass, Edward DesPlas, Boomer Appleman, Adrienne Forgette, Don Beauregard, Elaine Benally, Sherrie Biringner, Josh Bishop, John Boggs, Debbie Chalmers, Alicia Corbell, Sherri Cummins, Gayle Dean, Liesl Dees, Rachael Dworsky, Katherine Elliott, Kristie Ellis, Sandy Gilpin, Kenny Hibner, John Hoff, Ron Jernigan, Carrie Tsosie-Jim, Cheryl Jordan, Kris Kraly, Kerri Langoni, Roy Lytle, Mike McDonald, Nancy Mike, Steve Miller, Michael Ottinger, Janet Peterson, Elizabeth Phelps, Shelley Pickett, Lorenzo Reyes, Eileen Richey, Amanda Robles, Chris Rosen, Rhonda Schaefer, Jenniffer Valora, Alana Vanden Broeck, Gerald Williams, Annie Willmon, and Donna Ellis, Board Recorder

ITEM C. ADOPTION OF AGENDA

Mr. Thompson moved and Mr. Chance seconded to adopt the agenda as presented. **MOTION CARRIED** by unanimous roll call vote.

ITEM D. REPORTS

1. Monthly Presentation

No Presentation.

iCare Minute Video

No Video.

2. Association Reports

Faculty Association representative, Ms. Rachael Dworsky, provided the Board with a written report presented in the Board Packet.

Professional Staff Association representative, Mr. Jeff Parkes, provided the Board with a written report presented in the Board Packet.

Support Staff Association representative, Ms. Paulette Stanley, provided the Board with a written report presented in the Board Packet.

Student Association representative, Ms. Samantha Bell, provided the Board with a written report presented in the Board Packet.

ITEM E. CITIZEN COMMENT

Mr. Gerald Williams spoke about budgetary cuts to staff.

ITEM F. CONSENT AGENDA

1. May 12, 2020 Work Session Minutes

The May 12, 2020 Work Session Minutes were presented in the Board Packet for approval.

2. May 12, 2020 Board Meeting Minutes

The May 12, 2020 Board Meeting Minutes were presented in the Board Packet for approval.

3. Correspondence

None.

4. Financials

Financial reports for the month ended April 30, 2020 were presented in the Board Packet.

5. Personnel Report

The following appointments were made since the last Board meeting:
Mary Ehrlich, Senior Administrative Assistant, ITC, effective April 29, 2020;
Amanda Clark, Instructor-Vet Tech Program, School of Health Sciences,

effective May 11, 2020; Keila Roxanna Tubbs, Instructor-Vet Tech Program, School of Health Sciences, effective May 11, 2020.

Changes: Barbara Van Hook, Technical Support Manager, ITC to Server-Network Administrator, ITC, effective March 1, 2020; Blanca Frias, Accounts Receivable Supervisor, Business Office to Lead Cashier and Accounts Receivable Supervisor, Business Office; Susie Yocum, Administrative Assistant II, School of Humanities to School Operations Coordinator, School of Humanities, effective May 1, 2020; Jessica Finch, Administrative Assistant II, Teacher Education to Administrative Assistant II, School of Humanities, effective May 11, 2020.

Separations: Andrea Gonzales, Associate Teacher, Child and Family Development Center, separation of employment, effective May 15, 2020.

6. Anticipated Expenditures for Print Management

On March 4, 2014, resulting from RFP #13-27843 the Board approved a four-year contract with ImageNet Consulting, LLC for copier equipment lease, maintenance and usage, and print management services. On February 7, 2017, the Board approved a forty-month extension to the copier lease and services portion of the contract, extending the agreement to June 30, 2021. The cost for copier equipment lease, maintenance and usage, and print management services through ImageNet Consulting, LLC for fiscal year 2021 is estimated to be \$310,000.

As background information, the history of expenditures against this contract are presented below. The downward trend in expenditures is the primarily the result of: 1) The reduction in the number of deployed desktop printers and 2) The restructure and extension of contract in February 2017.

FY 2015	\$434,557.05
FY 2016	\$439,214.90
FY 2017	\$390,888.33
FY 2018	\$324,015.35
FY 2019	\$314,810.33
FY 2020	\$310,000.00 (estimate)
FY 2021	\$310,000.00 (estimate)

Recommendation

I recommend the Board approve the purchase requisition for fiscal year 2021 expenditures of \$310,000 from the multi-year contract with ImageNet Consulting, LLC.

7. Ellucian Software Maintenance

Ellucian is the sole source of a large array of software used by San Juan College including: Colleague enterprise resource planning system, web portal, web adviser, Ellucian mobile, server partner, reporting functionalities, application development environment, workflows, intelligent learning platforms, training and subscription library, financial aid self-service and ecommerce. In June 2018, the Board approved a three-year renewal agreement that limits renewal increases to no more than 5% each year. Fiscal year 2021 is the third year of this agreement. Costs for Ellucian software in the final year of the three-year agreement are \$569,984. Additionally, it is estimated that the college will require \$6,000 for training from Ellucian, bringing the total to \$575,984 plus applicable taxes.

Required funds are budgeted within the fiscal year 2021 operating budget. Contingent upon Board approval, Ellucian software maintenance agreements will be renewed.

Recommendation

I recommend the Board approve the renewals of Ellucian software and that a purchase order be authorized to encumber necessary funds.

8. BlackBoard/Transact Software Maintenance

Blackboard/Transact software is used for electronic door locks and access and for printer/copier management. This software's maintenance renewal cost for July 1, 2020 – June 30, 2021 is \$124,778. The fiscal year 2021 renewal cost is the same as fiscal year 2020 cost.

Resources for this expense are budgeted in the fiscal year 2021 operating fund.

Recommendation

I recommend the Board approve renewal of the Blackboard/Transact software maintenance agreements at \$124,778 plus applicable gross receipts taxes and authorize a purchase order be created to encumber necessary funds.

9. VOIP Telephone System

At the January 8, 2019 Board of Trustees meeting, the Board authorized a three-year contract for a Hosted VOIP Telephone System through Millennium Communications and Mitel.

For the fiscal year 2021 the contract amount will not exceed \$176,000 plus applicable taxes.

Recommendation

I recommend the Board approve the fiscal year 2021 continuation of Millennium Communications' Hosted VOIP Telephone System through Mitel and that a purchase order be authorized to encumber the necessary funds.

10. OnBase Software

OnBase is a document imaging, document retention, and workflow solution that has been in place at San Juan College since 2011. OnBase is integrated into the daily operations of the College as it is used to organize, store, and retrieve a vast majority of the College's records. Hyland Software is the technology solutions provider that currently offers the OnBase platform. Appropriate procedures to satisfy New Mexico procurement laws have been followed each year that the College has used OnBase. For fiscal year 2021, the cost of the software has reached the Board approval threshold.

College leadership recommends that the College continue use of OnBase. For fiscal year 2021, renewal of the OnBase maintenance agreement will cost \$75,727 plus gross receipts tax. Funds for this software are within the fiscal year 2021 budget.

Recommendation

I recommend the Board approved this software renewal and authorize the College to issue a purchase order to Hyland Software for OnBase in the amount of \$75,727 plus gross receipts taxes.

11. Annual Utilities from City of Farmington

The College obtains utilities (electricity, water, sewage, sanitation) from the City of Farmington. For the 2020-2021 fiscal year, utilities from the City of Farmington are estimated to not exceed \$1,150,000 including applicable gross receipts taxes.

Recommendation

I recommend the Board approve the purchase of annual utilities from the City of Farmington, for fiscal year 2021, at an amount not to exceed \$1,150,000.

12. Annual Natural Gas Utilities

The College obtains natural gas utilities from Center Point Energy Services. For the 2020-2021 fiscal year, natural gas from Center Point Energy Services are estimated to not exceed \$160,000 including applicable gross receipts taxes.

Recommendation

I recommend the Board approve the purchase requisition for the annual natural gas utilities from Center Point Energy Services, for fiscal year 2021, at an amount not to exceed \$160,000.

13. Continuation and Revision to Food Service and Dining Operations Contract with Aladdin, LLC

At the June 2018 Board of Trustees meeting, an amendment to the food service contract with A'viands, LLC was approved. During the past year, A'viands, LLC has re-branded itself to Aladdin, LLC. The fiscal year 2018 amendment provides for:

- A four-year extension to the initial contract, replacing the four one-year extensions in the original contract. The contractual relationship with Aladdin, LLC will remain in effect until June 30, 2022.
- Rescission of the incentive clause that causes the College and Aladdin to share on a 50%/50% basis any net operating improvements beyond the originally contracted target.
- A base monthly management fee of \$4,200 per month or 5.1%, whichever is greater.
- All other terms and conditions of the original agreement shall remain in full force and effect unless otherwise amended.

In June 2019, the Board approved an increased monthly management fee of \$4,326 or 5.3% of revenue, whichever is greater for fiscal year 2020.

Fiscal year 2021 is the third year of the amendment. Pursuant to the terms of the original contract, Aladdin has requested the monthly management fee be increased to \$4,456 or 5.5% of revenue, whichever is greater. College administration is amenable to Aladdin's request.

Recommendation

I recommend that the Board approve the revision to the contract with Aladdin, LLC as herein described, effective July 1, 2020.

14. IT Disaster Recovery System – Year Three of Three-Year Contract

In December 2017, the College Board approved a three-year contract with Advanced Network Management (ANM) of Albuquerque, New Mexico for IT Disaster Recovery Services at the price of \$109,516 plus gross receipts taxes for the first year of a three-year contract. The price for each of the following years is \$115,844 plus gross receipts taxes. The first year of the three-year agreement started on July 1, 2018. The second year of the agreement covered

July 1, 2019 to June 30, 2020. The third and final year spans from July 1, 2020 to June 30, 2021.

The following benefits are derived from the IT disaster recovery services:

- Ability to run critical servers in the cloud.
- Ability to increase capacity without additional hardware.
- Data storage in the cloud at a Tier 3 Data Center with fully redundant subsystems and 99.995% availability.
- A secondary internet connection.
- Ability to restore services and recover from a catastrophic failure within 24 hours.

Funds have been budgeted in fiscal year 2021 for these services.

Recommendation

I recommend the Board authorize the College to issue a purchase order to ANM for the second year of the approved three-year contract in the amount of \$115,844 plus gross receipts taxes.

15. Approval of Open Meeting Notice Resolution

SAN JUAN COLLEGE OPEN MEETING NOTICE RESOLUTION

WHEREAS, the SAN JUAN COLLEGE BOARD met in regular session at San Juan College on June 2, 2020 at 5:30 p.m. as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and
WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the San Juan College Board to determine annually what constitutes reasonable notice of its public meetings,

NOW, THEREFORE, BE IT RESOLVED by the San Juan College Board that:

1. All meetings shall be held at San Juan College 30th Street Education Center, 3401 East 30th Street, Farmington, New Mexico, at 7:00 p.m. or as indicated in the meeting notice. Work Sessions shall be held at San Juan College 30th Street Education Center, 3401 East 30th Street, Farmington, New Mexico, at 5:00 p.m. or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the first Tuesday. The agenda will be available at least seventy-two (72) hours prior to the meeting from the Board Recorder, whose office is located at San Juan College, 4601 College Boulevard, Farmington, New Mexico and on the San Juan College website at www.sanjuancollege.edu. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Special meetings may be called by the Chairman or a majority of the members upon three (3) days notice. The notice shall include a draft agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The draft agenda shall be available to the public at least seventy-two (72) hours before any special meeting with a final agenda available thirty-six (36) hours before any special meeting.
4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss. The San Juan College Board will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four (24) hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten (10) days of taking action on an emergency matter, San Juan College will notify the Attorney General's Office of the emergency actions taken by the Board and the circumstances creating the emergency.
5. For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is placed in newspapers of general circulation in the state and posted at the Educational Services Center at San Juan College. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications

Commission and newspapers of general circulation which have made a written request for notice of public meetings. Copies of the written notice shall also be posted on the San Juan College website at www.sanjuancollege.edu.

6. For the purposes of special meetings and emergency meetings described in paragraph 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is provided by telephone to newspapers of general circulation in the state and posted at the Educational Services Center at San Juan College. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. Copies of the written notice shall also be posted on the San Juan College website at www.sanjuancollege.edu.
7. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the President's Office at (505) 566-3209 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.
8. Use of conference telephone or similar communications equipment for board members to participate in meetings of the San Juan College Board of Trustees when it is otherwise difficult or impossible for the board member to attend in person is permissible, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time, and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting.

The Administration shall assure that any equipment acquired for this purpose meets the conditions of Section 10-15-1(C) relating to the ability to identify participants and the ability by members of the board and public to hear the proceedings.

9. The San Juan College Board may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
 - (a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the San Juan College Board taken during the open meeting. The

authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

- (b) If the decision to hold a closed meeting is made when the San Juan College Board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
- (c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
- (d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the San Juan College Board in an open public meeting.

Passed by the San Juan College Board this 2nd day of June 2020.

Joseph Rasor, Chairman
San Juan College Board

Hoskie Benally, Jr., Vice Chairman
San Juan College Board

Recommendation

I recommend the Board approve the Open Meeting Notice Resolution as presented.

16. Approval of a Faculty Market Disparity Stipend – Nursing

Since fiscal year 2018, the College has awarded faculty market disparity stipends for full-time instructors in its Nursing program. Difficulties in recruiting and retaining nursing instructors with the Masters of Science – Nursing degree, the credential required by the special accrediting body for

nursing programs, jeopardize the College's ability to maintain the program size required to train nurses for area hospitals. Pay that is not competitive with San Juan College's market competitors has been cited as a leading cause for turnover and recruiting difficulties.

A market study was completed in Spring 2020 to verify the stipend is still consistent with prevailing market conditions. Market conditions indicate the College should continue to offer a market disparity stipend. It is the College leadership's recommendation that San Juan College full-time Nursing faculty (regular and temporary) continue to each be granted a \$2,500 annual stipend for the 2020-2021 academic year, effective August 2020. The stipend will be prorated across pay periods. The stipend will not increase base contract pay. The College president will promulgate other procedural aspects necessary to implement and manage this recommendation. The cost to grant this stipend in fiscal year 2021 is estimated to be \$40,000.

Recommendation

I recommend the Board approve the continuation of the Faculty Market Disparity Stipend for Nursing Instructors in fiscal year 2021 as herein described.

17. Custodial and Janitorial Supplies

Following the State of New Mexico Procurement Code, Sections 13-1-21 through 13-1-199, NMSA 1978, the College Purchasing Department solicited bids for Custodial and Janitorial Supplies through Request for Bids #18-39336. Supplies to be purchased through this contract include, but are not limited to roll towels, tissue, trash can liners, personal protective equipment – gloves, toilet paper, hand soap, and cleaning chemicals. As previously awarded in fiscal year 2018, this was a one-year contract with the option to be extended for an additional three (3) one-year terms upon mutual agreement. Fleming Chemical Company, a New Mexico resident company and the only compliant bidder, was awarded this bid. Following the initial year, the award has been repeated in fiscal years 2018/2019 and 2019/2020. Previous annual spending under this award has not reached the Board approval threshold. Due to the COVID-19 pandemic it is anticipated that in fiscal year 2021, these supplies will be used in higher quantities.

For the fiscal year 2021, anticipated purchases will not exceed \$120,000 plus applicable taxes. This one-year extension will be the final award for this contract.

Recommendation

I recommend the Board approve the purchase of custodial and janitorial supplies from Fleming Chemical Company in an amount not to exceed \$120,000 for fiscal year 2021.

18. Information Technology Help Desk Services

San Juan College Information Technology Center augments its in-house help desk through services provided by a third-party contract. On April 23, 2019, the Board approved a contract through Cooperative Educational Services for fulfillment by RTI for three years of help desk services in the amount of \$299,100, an annual commitment of \$99,700 per year plus applicable gross receipts taxes.

Fiscal year 2021 is the second of the three years on this contract. The cost of \$99,700 plus applicable gross receipts taxes is funded within the fiscal year 2021 operating budget.

Recommendation

I recommend the Board approve the affirm and ratify the second year of help desk services through Cooperative Educational Services, to be fulfilled by RTI and that a purchase order be authorized to encumber necessary funds for fiscal year 2021.

19. Legal Services – General Counsel

San Juan College does not have in-house general counsel; instead, a wide array of most legal matters, outside of specialties such as bond counsel and ERISA counsel, are handled by a single third-party legal services provider.

Under the guidance of the College Purchasing Department, a proposal solicitation for professional legal services was issued as Request for Proposal #19-43810 on March 13, 2019. The College followed a detailed and documented process to meet all State of New Mexico procurement requirements. The solicitation was for a one-year contract with the option of up to three additional, one-year renewals. The contract is to automatically renew each year unless canceled by either party 30 days prior to the renewal date.

Administration would like to renew this contract for a second year, fiscal year 2021, legal services from Miller Stravert, P.A. are estimated to not exceed \$76,250. These expenses have been budgeted in the fiscal year 2021 operating budget.

Recommendation

I recommend the Board approve a renewal for legal services from Miller Stratvert, P.A. for fiscal year 2021, at an amount not to exceed \$76,250.

20. Solarwinds Software Maintenance

For the submission and tracking of thousands of service requests made by the hundreds of users to the Information Technology Center and the Physical Plant Department each year, the College has used a software application known as Samanage; this application has also provided a tool for asset management and user device tracking. Another software package known as Solarwinds provides the College with a tool for network performance monitoring, network configuration backup, network log monitoring, and a network toolset to enable remote configuration. As separate products offered through different software companies, the cost of these applications each fell below the Board approval threshold. Solarwinds has purchased the software formerly known as Samanage. As a result, the price for the combined product offering is \$93,500 and therefore requires Board approval.

Resources for the cost of this software's annual maintenance are budgeted in the fiscal year 2021 operating fund.

Recommendation

I recommend the Board approve renewal of the Solarwinds software maintenance agreements at \$93,500 plus applicable gross receipts taxes.

APPROVAL OF CONSENT AGENDA

Mr. Chance moved and Mr. Thompson seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous roll call vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

1. SQL MIGRATION SERVICES

The College's enterprise resource planning (ERP) system and database exist in a Unidata environment. For several years, the Unidata platform has presented obstacles to the College's ability to adopt and implement new generation software applications, causing a need for a large-scale migration to SQL. In addition to paving the path to eventual implementation and utilization of new technologies, the SQL migration will correct existing data inconsistencies, permit accelerated database performance, offer advanced security features, enhance disaster recovery capabilities, present possibilities for hybrid cloud functionality, and streamline database costs.

To accomplish a migration to SQL, the College must procure contracted SQL migration services to provide expertise and augment San Juan College's staff. Under the guidance of the College Purchasing Department, a request for proposal (RFP) solicitation for the required services was issued as RFP #20-46490 with a closing date of April 9, 2020. The College followed a detailed and documented process to meet all State of New Mexico procurement requirements. The College sought a partner specializing in the SQL environment with a history of successful migrations to SQL. Given the anticipated complexity of the Unidata-to-SQL migration for the College, which is complicated by the high level of customization with its Colleague environment, the services will be required for an extended period. While eighteen (18) months is the College's ideal goal, completion of the project could require up to two (2) years.

Two qualified offerors responded to the RFP. Written proposals underwent structured scoring; oral presentations were conducted on April 29, 2020 via a live streaming conference application. Upon completion of the evaluation process, the evaluation team recommends the contract be awarded to Robert Ferrilli, LLC.

The recommended contract is for SQL migration Services and will extend until the project is completed (18-24 months). The cost of this contract will be \$973,500 plus required travel and applicable taxes.

Contingent on the College's funding in fiscal years 2021 and 2022, funding for this project may require support from the College's fund balance.

Mr. Manning moved and Mr. Thompson seconded to approve Robert Ferrilli, LLC for the SQL Migration Services Contract and that staff be directed to create a blanket purchase order for this agreement as herein described.
MOTION CARRIED by unanimous roll call vote.

2. ARCHITECTURAL AND ENGINEERING SERVICES FOR STUDENT HOUSING

At its meeting on February 4, 2020, the San Juan College Board of Trustees approved the selection of Dekker/Perich/Sabatini Architects (D/P/S) as the design firm to provide architectural and engineering services for the College's student housing development. Also, at that meeting, the Board approved D/P/S to carry-out Phase I design of this project, to develop basic design and drawings, probable cost of the project, and other architect-stamped or certified documents for presentation to New Mexico's Higher Education Department Capital Projects Committee and the State Board of Finance. The Higher Education Department approved the project in May, 2020.

Contingent on State Board of Finance, D/P/S will begin Phase II of this project. Phase II encompasses all architectural and engineering services

required to bring the project to completion and opening. The cost of Phase II services will be \$836,250 plus travel, reimbursables, and gross receipts taxes. The allowance for reimbursable expenses is \$50,000.

Mr. Chance moved and Ms. Benny seconded that contingent on the New Mexico State Board of Finance approval of the project, to approve the award of Phase II architectural and engineering services to Dekker/Perich/Sabatina and to authorize College administration to execute a contract to secure these services. **MOTION CARRIED** by unanimous roll call vote.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The date of the next regular meeting will be **Tuesday, July 7, 2020 at 7:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

No Closed Session.

ITEM K. ADJOURNMENT

Mr. Chance moved and Mr. Manning seconded the motion to adjourn the meeting. Chairman Rasor adjourned the meeting at 5:54 p.m.

Mr. Joseph Rasor, Chairman
San Juan College Board

ATTEST:

Mr. R. Shane Chance, Secretary
San Juan College Board

Date: July 7, 2020