

**SJC BOARD  
WORK SESSION MINUTES  
June 3, 2024**

The Work Session was called to order at 5:08 p.m. with the following Board members present:

Valerie Uselman, Chairperson  
R. Shane Chance, Vice Chairperson  
Evelyn Benny, Secretary  
Byron Manning, Member  
Joseph Rasor, Member  
GloJean Todacheene, Member

Staff Members Attending:

San Juan College administrators and staff in attendance included:

Toni Hopper Pendergrass, Edward DesPlas, Boomer Appleman, Kerri Langoni Carpenter, Lorenzo Reyes, Yolanda Benally, Carrie Tsosie-Jim, Alicia Corbell, Josh Bishop, Troy Brown, Gayle Dean, David Devillier, Teresa Emrich, Veronica Evans, Kris Kraly, Karen Krob, Roy Lytle, LeAnn Magnuson, Murdoch Maloney, Robert Martinez, Lizbeth Moreno, Michael Ottinger, Harley Prinster, Eddy Rawlinson, Angelique Rodriguez, Chris Rosen, Rhonda Schaefer, Paulette Stanley, Rory Truby, and Donna Ellis, Recorder

Guest(s): Teresa Emrich

Topics Discussed Included:

**1. Questions on Board Agenda Items**

None.

**2. Fiscal Year 2023 ACFR w/Bobby Cordova**

The audited Annual Comprehensive Financial Reports (ACFR) for 2023 were presented by Mr. Bobby Cordova of Cordova CPA's. The College received an "unmodified" (clean) opinion. In general, there were seven (7) findings that require additional attention in the coming audit cycle. The "single audit" of federal grants was deemed to be "clean" and had no findings.

**3. Heavy Equipment Operator Program Proposal**

Dean Alicia Corbell and Mr. Rory Truby, Director of Transportation, briefed the Trustees on the School of Energy's new Heavy Equipment Operator Program. This program has earth-moving potential to fill workforce needs in our area and across the state.

**4. Fiscal Year 2023 Turnover Analysis**

Ms. Kerri Langoni Carpenter provided an Employee Turnover Analysis for Fiscal Year 2023. An upswing in employee turnover in higher education, and specifically at San Juan College, is of concern. This measure will continue to be an area of focus for College management.

**5. HLC Ratio Analysis for Fiscal Year 2023**

Unfortunately, due to time constraints, the HLC Ratio Analysis for Fiscal Year 2023 did not get discussed. Maintaining a Composite Financial Index (CFI) “above the zone” threshold ensures that the College remains in good financial standing with the Higher Learning Commission (HLC).

Meeting adjourned at 6:04 p.m.