

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
March 3, 2025**

ITEM A. CALL TO ORDER

Chairperson Uselman called the meeting to order at 6:18 p.m. The following members were present:

Valerie Uselman Chairperson
R. Shane Chance, Vice Chairperson
Evelyn Benny, Secretary
Byron Manning, Member
Joseph Rasor, Member
Bev Taylor, Member
GloJean Todacheene, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College administrators and staff in attendance included:
Toni Hopper Pendergrass, Edward DesPlas, Boomer Appleman,
Kerri Langoni Carpenter, Michael Ottinger, Lorenzo Reyes, Yolanda Benally,
Jill Bishop, Troy Brown, Margaret Clair, Andrea Cooper, Alicia Corbell,
Gayle Dean, Veronica Evans, Fionna Harrington, Genevieve Hildebrand,
Karen Krob, Nicholle Liessmann, Roy Lytle, Murdoch Maloney, Robert
Martinez, Hannah Messenger, Lizbeth Moreno, Sherry Paxson, Harley Prinster,
Eddy Rawlinson, Eileen Salazar, Rhonda Schaefer, Brandie Solomon, and
Meridee Walters, Donna Ellis, Recorder

Guest(s): Derreck White

ITEM C. ADOPTION OF AGENDA

Mr. Chance moved and Ms. Todacheene seconded to adopt the agenda as presented. **MOTION CARRIED** by unanimous voice vote.

ITEM D. REPORTS

1. Monthly Presentation

Ms. Brandie Solomon, Web Content Manager, gave an update regarding the San Juan College website.

iCare Minute Video

This month's iCare video highlights Ms. Ariana Young, a student from the Welding Program. After graduating high school, Ariana was uncertain about which major to pursue. Initially, welding wasn't at the top of her list, but midway through the semester she decided to give it a try and quickly realized it was the perfect fit for her. She chose San Juan College for its affordability and proximity to her family. Now, Ariana is gaining hands-on experience through an internship and has already received multiple job offers from several companies. Looking ahead, she is excited about her future and hopes to become a tech welder.

2. Association Reports

Associated Students representative, Mr. Derreck White, provided the Board with a presentation.

Professional Staff Association representative, Ms. Margaret Clair, provided the Board with a presentation.

Faculty Association representative, Ms. Nicholle Liessmann, provided the Board with a presentation.

Support Staff Association representative, Ms. Harley Prinster, provided the Board with a presentation

ITEM E. CITIZEN COMMENTS

None.

ITEM F. CONSENT AGENDA

1. February 3, 2025, Work Session Minutes

The February 3, 2025, Work Session Minutes were presented in the Board Packet for approval.

2. February 3, 2025, Board Meeting Minutes

The February 3, 2025, Special Meeting and regular Board Meeting Minutes were presented in the Board Packet for approval.

3. Correspondence

None.

4. Financials

The Financial Report for the seven-month period ending January 31, 2025, was presented in the Board Packet.

5. Personnel Report

The following employment actions were made since the last Board meeting:

Appointments: Jeremiah Holiday, Academic Navigator, Career Center, effective February 3, 2025; Melanie Hicken, Energy Transition Act Grant Project Manager, Career Center, effective February 3, 2025; Jericka Hightower, Workstation Support Analyst II, Information Technology Center, effective February 18, 2025; Kailee Valdez, Accounting Technician, Business Office, effective February 18, 2025.

Changes: Jacqueline Montoya, Kitchen Manager, Workforce and Economic Development to Harvest University Center Project Manager, Workforce and Economic Development, effective January 27, 2025.

Separations: Lamar Light, Custodian, Physical Plant, separation of employment, effective January 15, 2025; Maryann Jacobs, Academic Coach, NASNTI SOAR, separation of employment, effective February 4, 2025; Abigail Calcote, Director of Admissions, Student Services, separation of employment, effective February 6, 2025; Zachary Cordell, Admissions Technician, Office of Recruitment and Admissions, separation of employment, effective February 6, 2025; Julie Napientek, Art Gallery Coordinator, Fine Arts and Special Events, separation of employment, effective February 7, 2025; Susan Hayes, Administrative Assistant II, CDL Program, School of Energy, separation of employment, effective February 14, 2025.

6. Deletion of Equipment from Inventory

College administration recommends the disposition of certain assets that are worn out, unrepairable, cannibalized, obsolete, or otherwise unusable. In accordance with Chapter 13-6-1 through 4 (Article 6) of the New Mexico State Statute, the Board is required to affirm the administration's recommendation. (The list of the assets recommended for disposition are included in the Board Packet.)

Recommendation

I recommend the Board of Trustees approve the College administration's recommendation and approve the listed items for disposal.

7. Increase in Spending Authority for Reasonable Accommodations

At the June 3, 2024, Board meeting, the Board of Trustees approved a Reasonable Accommodations spend authority not to exceed \$500,000.00 plus applicable taxes. We are quickly approaching this Board approval limit and are on course to exceed such limit before the end of this fiscal year. Fall of Fiscal Year 2025 saw three students in need of such accommodations and this spring has one individual currently registered with these needs. We are not sure what the summer semester will bring.

These accommodations are required by Federal law for students with disabilities, and with this in mind, College Administration would like to request an additional spend authority of \$200,000.00 bringing the total fiscal year annual spend authority to \$700,000.00 plus applicable taxes.

It will be necessary to use fund balance for this mandate. A revision will be made in the year-end Budget Adjustment Request and the Board will be provided a report on how this spending authority was used.

Recommendation

I recommend the Board of Trustees grant the President and the Executive Vice President spending authority up to \$700,000.00 plus applicable taxes to procure services to provide federally-required Reasonable Accommodations for eligible students. This authority would be effective through June 30, 2025.

APPROVAL OF CONSENT AGENDA

Ms. Todacheene moved and Ms. Taylor seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

None.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

**1. INFORMATION TECHNOLOGY AND MEDIA SERVICES
EQUIPMENT REPLACEMENTS**

The College has Data Center and Media Services equipment, essential to the continuity of technology operations supporting instruction, student services, and administration operation, that is approaching end-of-economic-life.

San Juan College's Information Technology team recommends:

- 1) Replacement of One (1) Server and added storage to meet the increased number of cameras for the Department of Public Safety.
- 2) Replacement of One (1) VMWare Server. The current server is out of warranty and end of life.
- 3) Replacement of Five (5) Cisco switches that will enable us to continue to build capacity to run the wireless network and the College's growing network.
- 4) Replacement of 36 laser projectors to replace technologically obsolete equipment in numerous classrooms across campus.
- 5) Replacement of 350 standard computers and monitors.
- 6) Replacement of 14 high-end computers and monitors for the digital media program.

Under the guidance of the College Purchasing Department, pricing for the requested equipment and services has been obtained from several selected Cooperative Agreements. The college followed a detailed and documented process to meet all State of New Mexico procurement requirements (procurement code sections 13-1-98A and 13-1-135 cooperative procurement).

The DPS Server and Storage in the amount of \$63,090.00, the VMWare server replacement in the amount of \$15,140.00, and Cisco Switches in the amount of \$24,000.00 are all being purchased through Network Craze, non-HED, utilizing TIPS cooperative agreement contract # 220105. The total for Network Craze is \$102,230.00.

The 36 laser projectors are recommended for purchase from Troxell Communications through CES Cooperative Agreement procurement #2021-19-C1111-ALL in the amount of \$74,448.00.

The 350 standard computers and monitors and the 14 high-end computers and high-end monitors are recommended for purchase from Riverside Technology Inc. through State of New Mexico – Contract #10-00000-20-00062AA in the amount of \$548,322.00.

The total price for this replacement and upgrade project is anticipated to be \$725,000.00 inclusive of all taxes.

\$625,000.00 of the budget for this project will be funded by Use of Fund Balance and Board-approved at the January 6, 2025, Board meeting. \$100,000.00 will be funded by State of Mexico Equipment Repair and Replacement appropriations.

Mr. Chance moved and Ms. Todacheene seconded to approve these purchases as herein described and that purchase orders be authorized to encumber necessary funds. **MOTION CARRIED** by unanimous voice vote.

ITEM I. ANNOUNCEMENT OF NEXT MEETING

The next regular meeting will be **Monday, April 7, 2025, at 6:00 p.m.** in the San Juan College Board Room.

ITEM J. CLOSED SESSION

No Closed Session.

ITEM K. ADJOURNMENT

Mr. Chance moved and Ms. Benny seconded the motion to adjourn the meeting. Chairperson Uselman adjourned the meeting at 7:25 p.m.

Ms. Valerie Uselman, Chairperson
San Juan College Board

ATTEST:

Ms. Evelyn Benny, Secretary
San Juan College Board

Date: April 7, 2025